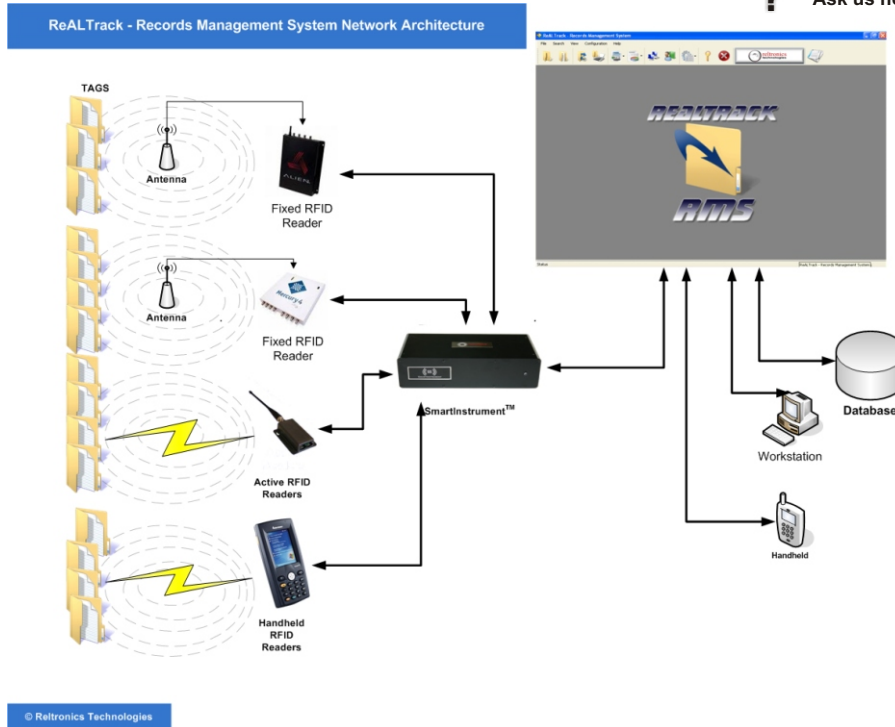


- +** Add Values
- Reduce Overhead
- ÷** Re-Engineer the Business Process
- ×** Multiply Returns On Investment
- ?** Ask us how



ReALTrack-RMS

Record Management system (RMS) is the practice of identifying, classifying, archiving, preserving, and destroying records. Organizations tend to meet the ISO standards of Record Management as "the field of management responsible for the efficient and systematic control of the creation, receipt, maintenance, use and destruction of records, including the processes for capturing and maintaining evidence of and information about business activities and transactions in the form of records". There are numerous process that are involved in Record Management Systems. All process needs to be considered for robust records management. The intent is for the records to be retrievable with ease while assuring the record attributes (such as the record creation, updates, etc) to maintain integrity.

Typical Life cycle:

There are generally three stages in the life cycle of the records.

- Creation or receipt
- Maintenance or use
- Destruction

The creation of the record consists of initiating a new record in the records management environment. The creation needs to assure that a similar or identical record is not already initiated at a prior time. Maintenance of the record consists of assuring that the records are retrievable when necessary, that the records are provided according to access permission, that there is an audit trail in terms of who is

the bearer of the record at an instant of time. Maintenance also includes continuous record updates so that they are current. Destruction of the records consists of analyzing what record needs to be obsoleted or deleted and what record needs to be sent for long-term storage.

In-order to facilitate the life cycle, an organization generally needs a record management system. In some mission-critical business environments, the records must be identified and authenticated. Therefore, the record management system must be such that it supports the ISO standards and ease of use.

Reltronics Technologies offers the ReALTrack-Record Management System (ReALTrack-RMS) that is the solution for implementing the ISO standards and ease of use functionality in record management. ReALTrack-RMS is utilized to track and store records. ReALTrack-RMS supports the tracking of the entire file life cycle from its creation to its destruction. ReALTrack-RMS also integrates with Radio Frequency Identification (RFID) systems. ReALTrack-RMS supports RFID systems from various manufacturers and provides versatility in its implementation. ReALTrack-RMS also supports all types of barcodes that are generally acceptable in a record management environment.

Reltronics Technologies ReALTrack-RMS understands that a good asset management system is important for the growth of the company as it helps in better



utilization and management of resources to realize the productive goals of an organization. ReALTrack-RMS is an asset tracking, data collection and management software, which utilize many technologies such as RFID, Barcode, Bluetooth, GPS, Wi-Fi, etc. ReALTrack-RMS supports both active and passive readers simultaneously with both fixed and handheld RFID hardware functionalities.

ReALTrack RMS supports third party Asset Accounting applications such as the Microsoft Dynamics Great Plains, Dynamics CRM, NextGen, SAP, JD Edwards, etc. Being a registered Microsoft partners, Reltronics Technologies offers customized integration of Microsoft products using RFID technologies.

Reltronics Technologies integrates all the readers available in the market and enables various functionalities of the application such as AMS, RMS, ReALTagCoder, SmartMobile and ReALTrack-Locator. The SmartInstrument™ is a versatile middleware which supports the following readers:

- ✓ Intermec IP4
- ✓ Intermec IF5
- ✓ Motorola Symbol MC9000
- ✓ Motorola Symbol MC9090
- ✓ Motorola Symbol XR400
- ✓ Alien ALR9800
- ✓ Psion 7435 Gen 2
- ✓ WaveTrend RS-232
- ✓ WaveTrend TCP/IP
- ✓ ThingMagic M4
- ✓ ThingMagic M4e/h
- ✓ ThingMagic M5e/h
- ✓ Intellex Family of readers

The versatility of SmartInstrument™ enables it to be the most efficient, plug and play RFID middleware and the ReALTrack-RMS application allows implementation of better control for a successful operation of any business, large or small.

ReALTrack-RMS Functionality:

The ReALTrack-RMS is designed on the basis of the management of physical records. ReALTrack-RMS has several functions in support of creation, usage, and destruction of records. Some of the functions include:

- Identifying Records
- Storing Records
- Circulating Records
- Deleting Records

ReALTrack-RMS enables the user to create new files, view the files, add files to the existing list, track the existing files, edit the files, and delegate the files. ReALTrack-RMS also provides an interface to the ReALTrack-Record Processing System or ReALTrack-RPS that enables allocating a resource who is responsible to cater to the user requests for files/records. ReALTrack-RMS is designed in such a manner that the user gets maximum benefit in work efficiency thus increasing the Return on their investment. ReALTrack-RMS can be deployed organization-wide.

Within ReALTrack-RMS, the various menus assist the user(s) in tracking the files more efficiently. The interfaces are user friendly and are designed for customer usability. ReALTrack-RMS is feature rich and features can be turned on or off to facilitate customization as per the user's request.

Main Features of ReALTrack-RMS:

- Provides for both fixed and mobile type of tracking, simultaneously.
- Centralizes database and administration for better management.
- Supports Gen2, Gen1 and other EPC tag formats.
- Supports several types of database technologies.
- Provides inherent file security features.
- Assists the user to track lost files and to be notified immediately.
- Assists in exporting the tracked records to a spreadsheet (e.g. Excel).

- Provides an option of sending the tracked file information to a desired email ID.
- Supports and integrates with SmartInstrument™ in addition to other RFID middleware solutions.
- Provides customized reports on Tracked files, non-tracked files, acknowledgments etc.
- Provides a request placing system (ReALTrack-RPS) for quick requests and processing
- Allows transparency in File delegate status.
- Has searchable help text within the application.
- Supports disparate RFID hardware including fixed and mobile readers.
- Facilitates request handling from remote desktops and provides acknowledgment for the requests received.



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